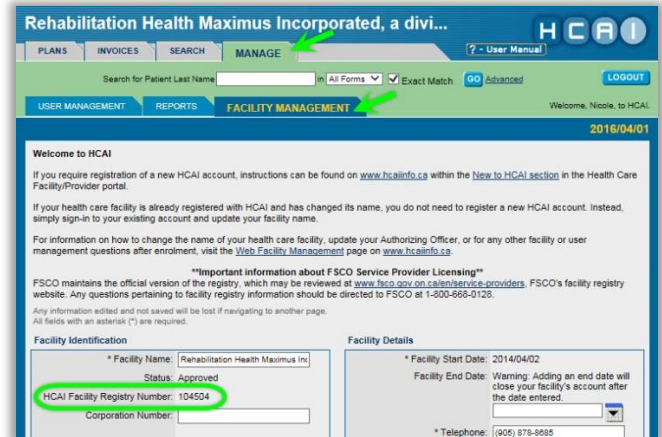


When applying for your Service Provider licence from the Financial Services Commission of Ontario (FSCO), certain HCAI information is required. In order to complete the licence application:

1. Ensure you are currently enrolled with HCAI.
 - If you are not yet enrolled with HCAI, review the enrolment information on HCAIinfo under the [Health Care Facility](#) portal under the New to HCAI menu and the [Enrolment](#) sub-menu.
2. As part of the Service Provider Licensing online application process, you may be requested to provide some important details from your health care facility's HCAI set-up.

- One of the details required to complete the licensing application is your facility's HCAI Facility Number.
- To access your HCAI Facility Number:
 - i. Sign-in to [HCAI](#).
 - ii. Navigate to the Manage → Facility Management sub-tab.
 - iii. Your Facility Number is found in the Facility Details section, just beneath the Status field.



3. When completing your facility's service provider license via FSCO's online application form, additional information – such as a count of your Auto Insurance patients – may be requested.
 - The appropriate way to provide this information is using your own business and financial records.
 - No single report in the HCAI system that will provide you with this information.

I've got a question – who do I contact?

Any inquiries about the Service Provider licensing application process should be directed to [Financial Services Commission of Ontario](#) (FSCO), who can be reached via:

- **Phone:** 1-800-668-0128
- **Email:** contactcentre@fsc.gov.on.ca

Looking for general information about Service Provider licensing? [Visit FSCO's Service Provider pages.](#)

You can easily access the Service Provider pages directly from [FSCO's home page](#) – simply click on the Service Providers link at the top of the right hand column under “Our Services and Regulated Sectors” beneath the scrolling banner.

